



FIRE HYDRANT METER PROGRAM

P.O. BOX 568 ALBUQUERQUE, NM 87103

PHONE: (505) 289-3066 FAX: (505) 289-3062

APPLICATION FOR THE FIRE HYDRANT METER PERMIT

Albuquerque Bernalillo County Water Utility Authority (Water Authority) issues Fire Hydrant Meter Permits to provide convenient access to water from fire hydrants to qualified applicants. The customer should submit the Fire Hydrant Meter Application to obtaining a permit to use water from a hydrant meter. The customer's signature on the application certifies agreement to comply with all items listed in the Condition of Service Agreement. Upon receipt of your permit application, the Water Authority's Fire Hydrant Meter Coordinator will review the application and contact you within three (3) business days to schedule an appointment and complete the required forms.

At the time of the appointment you are required to bring in the following documents:

1. Deposit Agreement Form
2. Designated Agent Form (if person coming in is not the company owner)
3. Copy of your NM Contractor's License
4. W-9
5. Valid Driver's License
6. Required payment of \$3241.50 (A Loss, Damage and Payment Surety Deposit for \$3000 plus a non-refundable \$241.50 connection fee)

Once the permit and the meter are issued, you must submit monthly meter readings between the first (1st) and tenth (10th) day of the month for water used during the previous calendar month. Meter readings may be submitted to the Fire Hydrant Meter Program by mail, fax, or online by completing the Online Meter Reading Form.

Other applicable fees may include:

1. Monthly Maintenance Base Fee, currently \$76.44
2. ABCWUA current rate per unit of water (1 unit = 748 gallons)
3. No Read or Late Read Fee, currently \$20
4. Late Payment Fee, currently \$50

Note: The use of fire hydrants for temporary water needs is a privilege and the Water Authority will not tolerate abuse of this privilege. Abuse of fire hydrants include illegal connections, water theft, vandalism, tampering, failing to replace caps, or damage caused by neglect. The consequences of improper connections may result in confiscation of the meter, related connection tools and equipment. In addition, the WUA may terminate the Fire Hydrant Meter Permit. The WUA reserves the right to not issue a hydrant meter permit to any applicant who has violated this policy. **A non-meter connection to a fire hydrant constitutes water theft and/or tampering. This is a violation of the Water Authority's conditions of service and is subject to a connection service charge of \$400 plus tax per occurrence. Violators will be assessed up to a \$1000 charge for unaccounted water usage. For more information, please refer to the Conditions of Service Agreement.**

FIRE HYDRANT METER PROGRAM CONDITIONS OF SERVICE AGREEMENT

The applicant agrees to:

1. Abide by all laws, ordinance, rules, regulations, policies, procedures, and conditions related to use of fire hydrants and the Water Utility water supply and accept full responsibility for any and all violations of the ABCUWA Water and Sewer Rare Ordinance or these permit conditions of service committed by me, my designated agents, or my employees. Copies of the Water and Sewer Rate Ordinance may be viewed and downloaded at www.abcwua.org/ordinances.html
2. Keep the approval permit or a legible and accurate photocopy of the permit with the meter at all times. No exceptions will be made. If a permit is not available at the time of inspection, the meter shall be subject to confiscation and all pertinent penalties will be applied to my account.
3. Use only fire hydrant meters permitted and issued by the ABCWUA on fire hydrants designated by the ABCWUA as available for use and approved for use under this permit. I understand that failure to comply with this condition will subject me to additional penalties being assessed to my account and may result in termination of any and all fire hydrant meter permits I may have. A non-metered connection to a fire hydrant constitutes water theft and/or tampering which is a violation of the conditions of Water Authority service and shall be subject to a connection service charge of \$400.00 per occurrence and shall be assessed up to \$1000 charge for water usage.
4. Pay monthly water usage charges and all other applicable charges on or before the due date. I understand that failure to remit payment in full for all water withdrawn on a monthly basis with ten (10) days of receipt of final notice is issued shall result in a \$50 late payment fee per occurrence, and shall be cause for confiscation of the meter termination of my permit.
5. Turn in the permit and meter on or before the permit expiration date. I understand that I will be considered in possession of stolen property and subject to criminal charges if I have not returned the meter within fifteen (15) days following the permit expiration or termination.
6. Submit a true and correct meter reading, in writing by mail, fax, or e-mail, to the Customer Service Division between the first (1st) day and tenth (10th) day of the month for water usage during the previous calendar month. I understand failure to submit meter readings between the first (1st) and the tenth (10th) day of the month for water usage during the previous calendar month, regardless of whether any water usage occurred during that month, shall result in immediate termination of my permit, and falsification of records or attempt to defraud the Water Utility Authority constitutes water theft and/or tampering which may be subject to criminal charges.
7. Make every reasonable effort to ensure that the meter is functioning correctly. I understand that knowingly using a faulty of non-functioning meter constitutes water theft and/or tampering and may subject me to criminal charges.
8. Pay all service charges, consumption charges, and penalties incurred until the meter and my permit are returned, whether or not my permit is valid.
9. For any meter lost, stolen, or rendered irreparable, will subject me to forfeit the \$3,000 deposit or have a portion of my deposit withheld to cover actual Water Utility expenses to repair damages to the meter, including wear and tear.
10. Pay a charge up to \$1,000 for unaccounted for water usage from a lost, stolen, or damaged meter.
11. Utilize a back flow prevention method or device acceptable to ABCWUA at all times the meter is in use to protect the Water Utility water supply. Failure to use an acceptable back flow prevention method or device could result in confiscation of the meter and termination of the permit.
12. Provide the location of the hydrant where the meter is being used and agree to have the meter available for inspection at any time and immediately upon request by Water Authority personnel.
13. Not use any water taken from a fire hydrant for domestic, potable, or recreational uses including swimming pools and not use any of the water withdrawn for purposes outside of the Water Authority's service area.
14. Not resell any water taken from a fire hydrant.
15. Acknowledge that any violation of these conditions may result in termination of this permit, and that the ABCWUA reserves the right to refuse to issue any new permits if any of my Water Authority accounts are not in good standing.

By signing the Application for Fire Hydrant Meter Permit and Condition of Service Agreement, I acknowledge, understand, and agree to abide by the above disclosed information.

Applicant/Designated Agent's Printed Name

Applicant/Designated Agent's Signature

Date

****Incomplete applications will NOT be processed and may delay processing time.****

FIRE HYDRANT METER PERMIT APPLICATION

Current Date		NM Contractor's License Number:	
Company Name:			
Company Owner:			
Company Physical Street Address:			
Company Billing Address:			
Business Phone:		Alternate Phone:	
Project Contact Name:		Project Contact E-mail:	
Project Contact Cell:			

METER SERVICE INFORMATION

Purpose of Water Use:					
Address of Project (N/A if film industry)					
Location of Non Green Top Requested Hydrant:					
Estimated Consumption Amount:		<input type="checkbox"/> Units		<input type="checkbox"/> Gallons	
Estimated Consumption Per :	<input type="checkbox"/> Day	<input type="checkbox"/> Week	<input type="checkbox"/> Month	<input type="checkbox"/> Total Project	<input type="checkbox"/> Other

By signing this application I certify all information is true and factual and I am authorized to bind the applicant to this contract. Also, I understand, acknowledged, and agree to comply with all of the terms and conditions of this application.

Agent's Printed Name	Agent's Signature	Date
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